



Greater Baltimore Medical Associates

Dear Patient:

We would like to take this opportunity to welcome you to our practice. We look forward to seeing you at your scheduled appointment.

To save time on the day of your visit, please print and complete the forms found on the 'New Patient Packet' page on our website. Bring the forms with you on the day of your scheduled appointment. We realize there are many forms to complete, and we appreciate your patience and cooperation. In order to provide you with the best medical care possible, these forms are an important part of your record. Additionally, in order to be in compliance with federal, state, and hospital policies, these documents are required.

If your insurance is an HMO or Managed Care plan, it is your responsibility to obtain the necessary referral form or pre-authorization for your visit. Under the terms of your plan, the doctor will not be able to see you without necessary referrals. Co-payment for services will be collected at the time of service. Please bring your insurance cards and a photo ID with you at the time of your appointment.

Thank you for making an appointment with Greater Baltimore Medical Associates. If you have any questions, or if you need to change your appointment, please contact our office. Also, please take a moment to explore the GBMC website at www.gbmc.org and take a look at the many services available to you at Greater Baltimore Medical Center. To view an interactive map of the GBMC campus, please click on the following link: <http://www.gbmc.org/directionsnew/index.cfm>

We look forward to seeing you soon.

Sincerely

Greater Baltimore Medical Associates