



**New User Energizer**  
Training Energizer

## New User Registration

**IRBNet**

To begin the registration process, go to <http://irbnet.org> and click the New User Registration link.

**IRBNet**

Innovative Solutions for  
Compliance and Research Management

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### Comprehensive Solutions



#### The Industry's Most Complete Solution

IRBNet's unmatched suite of electronic solution Administrators, Committee Members, Research management and oversight tools support your IRB, IACUC, IDU, CCR and other boards with a unified solution.

#### Flexible, Intuitive and Easy to Use

Your own forms. Your own processes. Your own standards. Powerful reporting and performance metrics. The data you need. From electronic submissions to form wizards, to agendas, minutes, and more. Our easy to use, web-based tools are rapidly launched and backed by our best practices expertise and the industry's leading support team.

#### Secure, Reliable and Cost-Effective

IRBNet's secure web-based solution is accessible to your research community anytime, anywhere. Our

Login:

Username

Password

Login

New User Registration

Forgot Your Password?

✓ Users that are not registered on IRBNet may click here to self-register.

✓ If you have forgotten your password, click here.

Test Drive IRBNet  
See for yourself...

went so smoothly! It was over so fast the members didn't know what to do. They just sat there for a few minutes in disbelief."

- Bruce Day  
Director, Office of Research Integrity  
Marshall University

Next ▶





## Basic Account Information



Fill out your first and last name, email address and select your research institution using the dropdown menu. Then choose a username and password.

Welcome to IRBNet

Register Now

**Are you an existing account?** Registering is a simple two step process. Complete the registration information below. Once you register you will automatically be sent an activation email to verify that your email address is valid.

Click on the link contained within your activation email to verify that your email address is valid and to activate your account.

✓ Always use your proper name, with standard capitalization as this information is used throughout the system.

✓ Passwords must be at least 8 (eight) characters.  
✓ Passwords cannot contain your username.  
✓ Passwords cannot be a common word or an easily guessed value.

**First Name:**

**Last Name:**

**Email Address:**

**Verify Email Address:**

**Phone Number:**

**Your Research Institution or Organization:**

If you do not see your organization listed you may add a new organization.

**Username:**

**Password:**

**Verify Password:**





## Individual User Terms of Use



All IRBNet users must agree to the Individual User Terms of Use in order to register on the system.



### IRBNet: Individual User Terms of Use

To register on IRBNet, you must read and agree to these Terms of Use, including any future amendments (collectively, the "Agreement").

#### 1. Acceptance of Terms.

This Agreement governs your participation as an individual user of IRBNet. IRBNet is a service provided by Research Dataware, LLC and both the company and service name are used interchangeably in this Agreement. In addition, when using particular IRBNet owned or operated services, you shall be subject to any posted guidelines or rules applicable to such services which may be posted from time to time. All such guidelines or rules are hereby incorporated by reference into this Agreement. IRBNet may also offer other services that are governed by different Terms of Use.

If this Agreement or any future changes are unacceptable to you, your sole remedy is to terminate your use of the Service. If you do not accept and abide by this Agreement, you may not use the services offered by IRBNet. By accessing or using the Service, you confirm your acceptance of, and agree to be bound by, this Agreement and any future changes to this Agreement. You agree to use the Service only in accordance with this Agreement. Nothing in this Agreement shall be deemed to confer any third party or benefits.

✓ Click "Accept" to accept the terms of use and continue.





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## Registration Complete

**IRBNet**

Once you Accept the Terms of Use, an activation email will be sent to your registered email address. You will need to click the link within that email to activate your account.

**IRBNet**

Welcome to IRBNet  
Marc Researcher

USER PROFILE LOGOUT

Welcome to IRBNet

Your account has not yet been activated. To activate your account, click on the link in the activation email that has been sent to your contact email address at: [marc.researcher@mailinator.org](mailto:marc.researcher@mailinator.org)

Click **here** to request another activation email, change your contact email address or to make other updates to your User Profile.

You must activate your account to access IRBNet.

[IRBNet Home](#)

✓ Click "here" to request an additional activation email.





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## Complete Activation

**IRBNet**

Visit the inbox of your registered email address and click the link within the "IRBNet Activation Required" email to activate your account.

✓ From your email inbox, open the "IRBNet Activation Required" message.

### IRBNet Activation Required

[activation@irbnet.org](mailto:activation@irbnet.org) to me

Welcome to IRBNet!

Please confirm your affiliation with Metropointair IRB by clicking on the following link:  
<https://www.irbnet.org/43/release/public/act.jsp?i=866946&a=s8bpZUXLwZ>

If you cannot click on the above link, you may copy and paste the link into your browser to confirm your affiliation.

Thank you,  
The IRBNet Support Team

[www.irbnet.org](http://www.irbnet.org)

✓ Click the link to complete your activation.

Congratulations, you are now a member of the

National Research Network!